



Wells Sanitary District

Nick F. Rico, P.E., Superintendent
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BOARD OF TRUSTEES
Dean C. Ramsdell
Chairman
Justin R. Batchelder
Vice Chairman
Al Niski
Treasurer
Ronald W. Brown
Clerk
Jason M. Talevi
Deputy Clerk

TRUSTEES MEETING
Tuesday, June 28, 2016
7:00 P.M.

BOARD MEMBERS PRESENT: Dean Ramsdell – Chairman; Al Niski – Treasurer;
Ron Brown – Clerk; Jason Talevi – Deputy Clerk.

OTHERS PRESENT – Rita Farry, Esq. (Desmond & Rand), Celeste Fletcher (Office
Manager), Nick Rico, P.E. (Superintendent)

1. Election of Officers

DEAN C. RAMSDELL – Chairman
JUSTIN R. BATCHELDER – Vice Chairman
AL NISKI – Treasurer
RONALD W. BROWN – Clerk
JASON M. TALEVI – Deputy Clerk

Motion: To accept the above slate of officers.

Moved – Mr. Brown

Seconded – Mr. Talevi

Vote: 4 yeas, 0 nays

2. Minutes from May 24, 2016 – Mr. Rico recommended approval.

Motion: To accept the minutes from the May 24, 2016 meeting as submitted.

Moved – Mr. Brown

Seconded – Mr. Ramsdell

Vote: 2 yeas, 0 nays, 2 abstention (Mr. Talevi) (Mr. Niski)

3. Financial Update

Mr. Rico updated the Trustees on the operating budget. WSD spent \$1,106,206.89 to date which is 50% of the operating budget while the year is 49% complete.

- a. Warrant #11 was for \$90,321.25, Warrant #12 was for \$124,751.23, and Warrant #13 was for \$41,747.41.
- b. **CIP 2016** – Mr. Rico indicated that the 3 20-hp VFDs for the three effluent pumps were delivered. WSD crew replaced them last week. Mr.

Rico said the only two remaining CIP items are the outfall inspection and the roof replacement at PS#3, 4 & 8.

- c. **CD Rates** – SIS transferred \$500,000 of the Capacity Reserve Fund into a 2-year CD and \$500,000 into a 3-year CD. The transfer is reflected in the attached Statement of Assets.

4. Route 1 Paving Update from DOT

Mr. Rico indicated that Shaw Bros. is making progress paving Route 1. Shaw Bros. milled the travel lanes and paved the shim coat. Out of the total 80 manholes, Shaw Bros. estimated 12 manholes might need to be adjusted, but they only had to adjust 5 to accommodate the paving. Their cost to WSD was \$4,500. The cost per manhole is based on night work.

5. Biosolids Disposal Services

WSD and 6 other Districts and Towns will contract with Wright-Pierce (W-P) to develop a request for proposal (RFP) for sludge disposal services. This group, informally known as the "Sludge Cartel", began requesting 5-year contracts in 2002.

Soil Prep, Inc. has been the sludge disposal contractor since then. In June, Soil Prep closed its facility for renovations and transferred its clients to Casella Organics. WSD signed a consent form agreeing to the transfer of services from Soil Prep to Casella Organics which has been seamless. This allows Casella (doing business as New England Waste Services, Inc.) to dispose of WSD's sludge until the end of the 5-year contract period on June 30, 2017.

Mr. Rico organized a meeting of the "sludge cartel" group in May. At the next group meeting in July, W-P will present a draft list of bidders that will be invited to bid on sludge disposal services for the next 5-year period. The agreement between W-P and WSD is included in the packet. Mr. Rico recommended approval of the agreement to move forward in working with the group to secure services for the next 5-year period.

Motion: To accept the Wright-Pierce agreement for "preparation and evaluation" of RFP for biosolids disposal services.

Moved – Mr. Talevi

Seconded – Mr. Brown

Vote: 4 yeas, 0 nays

6. Correspondence

- a. Fire Chief Daniel Moore retirement letter (6/2/16)
- b. DOT Letter – Improvements to bridge over the Merriland River (6/20/16)

7. Other Business –

- a. Solar Evaluation** – Tom Osborne (WSD Mechanic) and Mr. Rico met Revision Energy for an evaluation of providing solar power to the WWTF and pump stations. Revision Energy is working on a proposal for the WWTF and possibly for PS-2. Mr. Rico will present the proposal to the Trustees at a meeting later this year.
- b. Foreclosure** – Ms. Farry indicated that the mortgage bank had missed the lien/foreclosure notice in the process of doing a “short sale” for the Curtis Street property that the WSD recently acquired through automatic lien foreclosure. She read an excerpt from WSD’s Policies and Procedures on Foreclosure Acquired Properties relating to penalties – 10% if WSD “sells” the property back to the owner or 30% if WSD sells the property to mortgage holder.

The total past due on the account is \$1,168.03. The Trustees directed Ms. Farry to send a letter to the mortgage holder including a deadline of July 21, 2016 to respond. The timing will allow the Trustees taken any necessary action on the property at the next meeting on July 26, 2016.

- c. Ocean Mist** – The contractor completed storm drain installation on 9B. Contractor had some trouble with the water connection. He and KKWWD are working it out. The sewer connection for the project has not been done yet.
- d. York County Community College (YCCC)** – Benchmark (General Contractor) and Brex Corp. (Excavator) have successfully installed 4 manholes and more than 900’ of 8” PVC gravity sewer main for the new college building. Brex will install the final manhole after the foundation for the new building is poured.
- e. Riverbend Woods – Millbrook Farm** – Foglio, Inc. began construction on the storm drain system last week and on the sewer system this week. AMEC, who is providing inspection services for the Town for this project, will also provide WSD with construction inspection services.
- f. Cumberland Farms** – The contractor has completed construction on the new service and grease interceptor, and has capped two of the three abandoned services at the site. The third service is still available for Frac Tank pumping. The tank is still on site because one of the new underground storage tanks (USTs) failed and needs to be replaced.
- g. Car Wash** – Site work for the car wash has begun on property located in front of the Hannaford Plaza. The contractor connected the water service. The contractor is still working with the general contractor to determine the best connection for sewer.

Current design has sewer pumped up to a sewer stub located on Route One by the traffic light; the contractor is proposing to go by gravity to the sewer main in front of the Dollar Tree store. Mr. Rico told the contractor that WSD will need to see the easement granting permission to cross the parking lot to connect to that existing sewer.

- h. Avita Assisted Living Facility** – The sewer service connection for memory center to Route 109 is scheduled for July 5th. The timing is not good for traffic, but the Town issued the street opening permit. Shaw Bros. had to wait until this week for the residents to vacate the home at the site so that they could demolish the house. Shaw Bros. could not install the service until the house was removed, since the sewer service is designed to go through the footprint of the house.

8. Adjournment – Mr. Rico recommended adjournment.

Motion: To adjourn.

Moved – Mr. Brown

Seconded – Mr. Talevi

Vote: 4 yeas, 0 nays

Meeting adjourned at 7:25 P.M.

Next Meeting is on Tuesday, July 26, 2016.

Respectfully submitted,



Celeste Fletcher

Recording Secretary – June 28, 2016