

REGULAR MEETING

Tuesday, March 29, 2016

7:00 P.M.

BOARD MEMBERS PRESENT: Dean Ramsdell – Chairman; Justin R. Batchelder - Vice Chairman; Al Niski - Treasurer; Ronald W. Brown – Clerk; Jason M. Talevi – Deputy Clerk.

OTHERS PRESENT: Rita Farry, Esq. – Shankman & Associates;
Nick Rico, P.E. – Superintendent, Celeste Fletcher – Office Manager.

AGENDA

Chairman, Mr. Ramsdell called the meeting to order at 7:00 P.M.

1. Minutes from January 19, 2016

Motion: To accept the minutes from the January 19, 2016 meeting as submitted.

Moved – Mr. Brown

Seconded – Mr. Batchelder

Vote: 4 yeas, 0 nays, 1 Abstention (Mr. Ramsdell)

2. Approval of 2016 User Rates

Mr. Rico informed the Board that 2015 water usage was 4% greater than 2014 water usage. Based on water use and current sewer user rates, projected income for 2016 will be \$2,195,891.39. Mr. Rico recommended approval of the sewer user rates that have been in effect since January 1, 2013.

Motion: To approve sewer user rates that have been in effect since January 1, 2013.

Moved – Mr. Brown

Seconded – Mr. Niski

Vote: 5 yeas, 0 nays

3. Financial Update

Mr. Rico updated the Trustees on the operating budget. WSD spent \$791,098.11 to date which is about 36% of the operating budget.

- a. Warrant #5 was for \$169,839.15 and Warrant #6 was for \$61,885.02.

- b. **CIP 2016** – Mr. Rico indicated that most of the items on the CIP 2016 have been ordered. Two 100-horsepower variable frequency drives (VFDs), the lab spectrophotometer, aeration tank probes and two samplers have arrived. The spectrophotometer was up and running just in time as the old unit failed that same week. The crew set up the samplers, aeration tank probes and installed one of the new 100-hp VFDs. We are waiting for Jim Fritz (EII) to connect new probes to SCADA this week.

4. Wright-Pierce Proposal to Update Pump Station 11 Evaluation

Mr. Rico presented the Wright-Pierce (W-P) Proposal to update the Pump Station 11 Evaluation. W-P estimated proposal cost is \$14,100.

Background - As the Trustees are aware, WSD had asked Wright-Pierce to do a study regarding the sewer extension beyond the Turnpike in the area of the Wells Transportation Center (WTC). W-P completed the first evaluation in 2004, and WSD asked W-P to update the study in 2008. Upon W-P recommendation, WSD secured an easement to a parcel near the Turnpike overpass for a future pump station. Currently, WTC is the only connection to public sewer west of the Turnpike. When WTC was built, there was a private pump station installed with a private force main connecting to the gravity system east of the bridge over the railroad on Route 109 (Sanford Road). There were also spare gravity and force main lines installed for future expansion of the sewer system with the proposed Pump Station 11.

The consensus of the Trustees was to wait to update the evaluation. When there is more imminent activity in the Turnpike area, the Trustees will re-consider the matter.

5. Drain layers to be approved – Seacoast Tree & Excavation (Jimmy Gagne), C&M Construction (Charlie Marchese), and Seal Harbor (Mark Gallagher)

Motion: To approve the 3 Drain layers.

Moved – Mr. Batchelder

Seconded – Mr. Talevi

Vote: 5 yeas, 0 nays

6. Correspondence

- a. Maine Municipal Association (MMA) Action Plan (2/8/16) and WSD's response letter (3/9/16)
- b. DEP letter (2/26/16) – Effluent Nutrient Sampling Results
- c. Email with Jon Carter (Town Manager) – Furbish Road Culvert construction.

7. Other Business

- a. **Safety Update – MMA Safety Inspection on 1/20/16** – Lance Lemieux (MMA, formerly of BLS) conducted a safety inspection and came up with the Action Plan included in the packet. WSD crew addressed most of the issues as noted in WSD response letter dated 3/9/16. There are some ongoing issues, such as labels for ladders that WSD will complete soon.
- b. **DEP Inspection** – Matt Hight (DEP) inspected the treatment facility on March 4, 2016. He also provided training on the new electronic Discharge Monitoring Reporting system (netDMR). His report will be included in the next packet. Mr. Ramsdell and Mr. Rico need to sign a form so that WSD can start entering data on the netDMR system after May 1, 2016.
- c. **Minor flooding on February 10, 2016.** Mr. Rico presented pictures of the high tide with storm surge by Pump Station #2 on Webhannet Drive and Pump Station #6 on Bourne Avenue.
- d. **JETCC Training** – WSD hosted Biosolids class at Laudholm Farm on February 11th. The class went well.
- e. **Foreclosure letters went out 3/9/16**, Liens mature 4/20/16.

9. Adjournment

Motion: To adjourn.

Moved – Mr. Batchelder

Seconded – Mr. Brown

Vote: 5 yeas, 0 nays

Next Meeting is Tuesday, April 26, 2016

Meeting adjourned at 7:46 P.M.

Respectfully submitted,

Celeste Fletcher

Recording Secretary – March 29, 2016